

Tate Surveying Services Ltd Freedom Works Unit 7 Hove Business Park Fonthill Road Hove

> East Sussex BN3 6HA Tel: 01273 031646

Email: <a href="mailto:info@tatesurveyingservices.co.uk">info@tatesurveyingservices.co.uk</a>
Website: <a href="mailto:www.tatesurveyingservices.co.uk">www.tatesurveyingservices.co.uk</a>

# PRIVACY NOTICE

Welcome to the Tate Surveying Services Ltd.'s privacy notice.

This privacy notice provides information on how Tate Surveying Services Ltd collects and processes your personal data when you visit our website.

It is important that you read this privacy notice together with our website privacy policy which contains more detailed information about our data processing and can be accessed here.

# Important information and who we are

Tate Surveying Services Ltd are the controller and responsible for your personal data.

#### **Contact details**

Our full details are:

Full name of legal entity: Tate Surveying Services Ltd

Name or title of Data Protection Manager: Marc Tate

Email address: info@tatesurveyingservices.co.uk

Postal address: Freedom Works, Unit 7 Hove Business Centre, Fonthill Road, Hove, BN3 6HA

Telephone number: 01273 031646







## 1. The data we collect about you

We may collect, use, store and transfer different kinds of personal data about you as follows:

- Identity Data.
- Contact Data.
- Financial Data.
- Transaction Data.
- Technical Data.
- Profile Data.
- Usage Data.
- Marketing and Communications Data.

## 2. How we use your personal data

We will only use your personal data for the purpose for which we collected it which include the following:

- To register you as a new customer.
- To process and deliver your order.
- To manage your relationship with us.
- To enable you to participate in a prize draw, competition or complete a survey.
- To improve our website, products/services, marketing or customer relationships.
- To recommend products or services which may be of interest to you.

#### 3. How we share your personal data

We may share your personal data within the company and with third parties where appropriate such as where we are instructing contractors to contact you regarding work to be done.

#### 4. <u>Your legal rights</u>

Under certain circumstances, you have rights under data protection laws in relation to your personal data including the right to receive a copy of the personal data we hold about you and the right to make a complaint at any time to the Information Commissioner's Office, the UK regulator for data protection issues (www.ico.org.uk).